User Access Management

Request for new resident

• Firstly user will enter the domain name Nrhqqms.com then user clicks on new resident.



New resident registration form

After clicking on new resident then registration form will opened then user fill all detail in registration form.

1	First Name *	Enter your first name	
	Middle Name	Enter your middle name	
	Last Name *	Enter your last name	
	Email Address	Enter your email address	
	Phone No.	Enter your phone number	
	Department	Select Department	
	Designation	Enter Designation	
	PF Number	Enter PF number	
		Text Verification (Required) *	
	6206	8	
		Submit Back to Login	

After filling the registration form and submitting it then user get password in mail account that fill in registration form like this

HQQMS | HQQMS Access Details

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Dear ankit sharma Your request for access Your login credentials a	s to <u>nrhqqms.com</u> - Login website has been approved. are:
Email address:	ankit.sharma@giksindia.com
Password:	dY6T3\$
Note: Your login will not received. Please keep this inform	t be available on the site until an hour after this email has been nation in a safe, secured location.
Regards, NRHQ, Baroda House	New Delhi
Note: This is a system	generated mail. Please do NOT reply to it.

After getting password then user will login and set a new password.

Dashboard

After successfully login and set a password then user dashboard will open.

Indian Railways						🕕 ankit sharma 🔻
	😤 Locations Existing Prioritie	es				
	Show 10	entries			Search:	
SIGN OUT	Sr No.	Location	¢ Туре	Current Priorit	y 🗢 Date≑	
Dashboard			No data available in table			
☆ House Request 〈	Showing 0 to 0 of 0 entries					Previous Next
	Show 10	T optrios			Convehi	
	SHOW	entries			Search:	
	Request Number	Location	\$ Ту	pe	Create Date	
			No data av	ailable in table		
	Showing 0 to 0 of 0 entries					Previous Next
	Copyright © 2018 GIKS, All right R	leserved.				
						1:44 PM

House Request

After dashboard will open then user will click on house request and some option will open in house request.

Indian Railways	U							ankit sharma 🔻
	Locations Existing Priorities	5						
ANKIT SHARMA -	Show ¹⁰	* entries				5	Search:	
🗭 SIGN OUT	Sr No.	Location	\$ Туре	\$	Current Priority	\$ Date	e≑	
🖶 Dashboard			No data available in	able				
✿ House Request Y	Showing 0 to 0 of 0 entries							Previous Next
House Priority Request								
Better Type House Priority	Your Location Priorities							
Request	Show ¹⁰	entries				2	Search:	
Change Request	Request Number	Location	;	Туре	:	Create Dat	e	Current Priority
House Vacation Request								¢
			No	data available in	table			
	Showing 0 to 0 of 0 entries							Previous Next
	0							
	Converges @ 2019 GIVS All right Po	sound						

House priority request

Then user need to click on house priority request and then user need to fill details and fill location in the priority.

New House Request

嶜 Personal Information			
Request Type *		Father Name *	Date of Birth*
Select Request Type			DD/MM/YYYY
Department		Designation	PFNumber
			HFDU488HH
User Type *		Pay Scale/Grade Pay *	
Please Selete User Type	*	Select Pay Scale/Grade Pay	
Social Category *		Date of Joining*	Address
Select Social Category	Ŧ	DD/MM/YYYY	

Better type house request

Then user need better type house then there option for better type house request then user need to click on better type house the fill the location in priority.

Name : ankit sharma	F	Father Name : kamal		DOB: 1-8-1989
Department : COMMERCIAI DEPARTMENT (CATERI	ING) L	Designation : sfegs		Pay Scale : 2800-4200
Date of Joining : 8-8-2012	Ľ	Date of Retirement : 31-8-2049		Category :
Address : dsgsadfhdaha	ł	House Type : TYPE- III		Location : MORE SARAI
Block 40	(Quater : MORESARAI/TYPE-III/40/EF		PF Number : 46243
希 House Information (Please select atleas	st 3 preferenc	ces.)		
House Type		Location Priority 1		
ity select house type 🔻		select location	Ŧ	
Location Priority 2		Location Priority 3		
select location		select location	Ŧ	
		Location Priority 5		
Location Priority 4				

Change request

This functionality allows user to request for change of house in same location.

Indian Railways				🕕 ankit sharma 🔻
ANKIT SHARMA ~ @ sign out	Applicant Details Name : ankit sharma Designation : sfegs Details of change and its reason	Department : COMMERCIAI DEPARTMENT Current Quater :	r (CATERING) PF Number : 46243	
Dashboard				
☆ House Request Y				
House Priority Request	I acknowledge that I have read and verified t	he details of applicant.		
Better Type House Priority Request	Submit			
Change Request				
House Vacation Request				

House vacation request

This functionality allows to user to request for house vacation then user need to click on house vacation request and fill reason in reason for vacation block.

Name : ankit sharma	Father Name : kamal	DOB: 1-8-1989
UT Department : COMMERCIAI DEPARTMENT (CATERING)	Designation : sfegs	Pay Scale : 2800-4200
Date of Joining : 8-8-2012	Date of Retirement : 31-8-2049	Category :
Address : TYPE- III	House Type : TYPE- III	Location : MORE SARAI
Block 40	Quater : MORESARAI/TYPE-III/40/EF	PF Number : 46243
Reason for vacation		
Request	s of applicant.	
Submit		

For any clarifications and information please email on <u>info@nrhqqms.com</u> or visit quarter section / department at Northern Railways Headquarters, Baroda House New Delhi